



State of Arizona  
Department of Education

Tom Horne  
Superintendent of  
Public Instruction

Date: February 8, 2005

To: District Superintendents, ELL Coordinators, Principals, and Deans of the Colleges of Education

From: Irene Moreno  
Deputy Associate Superintendent  
Academic Achievement Division  
English Acquisition Services Unit (EAS)

Subject: **Structured English Immersion Endorsement Information**

The Office of the Attorney General gave final approval to the Structured English Immersion (SEI) Endorsement on October 18, 2004. This requires all persons holding a valid Elementary, Secondary, Principal, Superintendent, Supervisor, Career and Technical, and Special Education Arizona State Certificate to obtain such an endorsement.

The State Board of Education (SBE) approved the SEI Task Force-recommended curricular framework for both the Provisional SEI Endorsement and the Full SEI Endorsement on January 24, 2005. In addition, the Checklist for SEI Training, which included the instructor qualifications, was approved. The English Acquisition Services Unit (EAS) has a task force in place to decide the reimbursement of the professional development/course work.

The Provisional SEI Endorsement, which requires 15 clock hours of professional development or one semester hour, **must** be obtained by August 31, 2006.

- The Provisional SEI Endorsement is valid for 3 years and is not renewable (R7-2-613, J, 2);
- Those classroom teachers, supervisors, principals, and superintendents holding a full *English as a Second Language* (ESL) Endorsement or a full *Bilingual* Endorsement do not need to obtain the Provisional SEI Endorsement.

The Full SEI Endorsement requires an additional 45 clock hours of professional development or three semester hours, for a total of 60 clock hours of professional development or four (4) semester hours.

- At the time of renewal, a person lacking the requirements for the Full SEI Endorsement shall be denied renewal;

- Those classroom teachers, supervisors, principals, and superintendents holding a full *English as a Second Language* (ESL) Endorsement or a full *Bilingual* Endorsement do not need to obtain the Full SEI Endorsement; and
- The Local Educational Agencies (LEAs) will have the number of SEI endorsed teachers reported on their Arizona School Report Card, as well as the ESL endorsed teachers and the Bilingual endorsed teachers.

**Note: The professional development may be provided by the local educational agency (LEA).**

Attached are the following:

- Board Rule R7-2-613
- Certification Unit Requirements for the Structured English Immersion (SEI) Endorsement K-12
- Arizona Provisional SEI Endorsement Attestation
- Arizona Full SEI Endorsement Attestation
- Curricular Framework for the SEI Provisional Endorsement
- Curricular Framework for the SEI Full Endorsement
- Checklist for SEI Training to be Submitted to ADE/EAS
- Checklist for SEI Training to be Maintained at LEA
- Memo for Institutes of Higher Learning
- SEI Endorsement Course Approval Application

LEAs shall submit to EAS their completed checklists for SEI training, copies of their SEI training implementation timeline, and their course syllabus beginning March 1, 2005 to August 31, 2005. The second checklist in this packet requires additional items to be centrally located for monitoring purposes. Universities shall submit their SEI Endorsement Course Approval Application and Course Syllabus.

Submit materials to:

SEI Training  
English Acquisition Services  
Arizona Department of Education  
1535 West Jefferson Street, Bin 31  
Phoenix, Arizona 85007